



## METROPOLITAN GOVERNMENT OF NASHVILLE AND DAVIDSON COUNTY

January 24, 2018

Richard Davey  
Carolina Tractor & Equipment Company dba Southern Vac  
9000 Statesville Road  
Charlotte, NC 28269

Re: **RFQ # 1025681, Sewer TV Vans**

Dear Mr. Davey:

The Metropolitan Government of Nashville and Davidson County (Metro) has completed the evaluation of submitted solicitation offer(s) to the above RFQ # 1025681 for Sewer TV Vans. This letter hereby notifies you of Metro's intent to award to Carolina Tractor & Equipment Company dba Southern Vac, contingent upon successful contract negotiations.

Depending on the file sizes, the responses to the procurement solicitation and supporting award documentation can be made available either by email, CD for pickup, or in person for inspection. If you desire to receive or review the documentation or have any questions, please contact Brad Wall by email at [brad.wall@nashville.gov](mailto:brad.wall@nashville.gov) Monday through Friday between 8:30am and 3:30pm.

If the Procurement Nondiscrimination Program requirements were a part of this solicitation, the awardee must forward a signed copy of the "Letter of Intent to Perform as Subcontractor/Subconsultant/Supplier/Joint Venture" for any minority/women-owned business enterprises included in the response to the Business Assistance Office within two business days from this notification. Should you have any questions concerning this requirement, please contact Jerval Watson, BAO Representative, at (615) 862-5461 or at [jerval.watson@nashville.gov](mailto:jerval.watson@nashville.gov).

Thank you for participating in Metro's competitive procurement process.

Sincerely,

A handwritten signature in blue ink that reads "Michelle A. Hernandez Lane".

Michelle A. Hernandez Lane  
Purchasing Agent

Cc: Solicitation File  
Other Offerors

**Pursuant to M.C.L. 4.36.010 Authority to resolve protested solicitations and awards.**

**A. Right to Protest.** Any actual or prospective bidder, offeror or contractor who is aggrieved in connection with the solicitation or award of a contract may protest to the Purchasing Agent. The protest shall be submitted in writing within ten (10) days after such aggrieved person knows or should have known of the facts giving rise thereto.

Enter Solicitation Title & Number Below						
Sewer TV Vans; RFQ # 1025681	Min. SBE/SDV Participation	Incentive Percentage	Incentive Calculator	Lowest Bid	MACP	Winning Bid
	0.0%	1.00%	99.00%	\$6,247,399.09	\$6,309,873.08	\$6,247,399.09
Offeror's Name	Bids	SBE	Participation Incentive Threshold	Participation Incentive	Incentive Evaluation Amount	Status of ITB Award
Carolina Tractor & Equipment Company dba Southern Vac	\$6,247,399.09	\$0	\$0	\$0	\$6,247,399.09	Awarded

**From:** [Watson, Jerval \(Finance - Contract Compliance\)](#)  
**To:** [Wall, Brad \(Finance - Procurement\)](#)  
**Subject:** RE: RFQ # 1025681 (Sewer TV Vans)  
**Date:** Wednesday, January 10, 2018 4:21:30 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

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Good Afternoon Brad – It appears that I misunderstood your initial request. I have reviewed and confirmed that the bidder Carolina Tractor & Equipment dba Southern Vac did not propose in subs and they are not a Metro SBE/SDV. Therefore there is no SBE/SDV participation for review on this solicitation. Please let me know if you need anything else.

Best,

Jerval Watson  
Business Development Officer  
Department of Finance  
Office of Minority and Women Business Assistance (BAO)  
Metropolitan Nashville Davidson County Government  
730 2nd Avenue South, 1st Floor; PO Box 196300  
Nashville, TN 37219-6300  
(P)615-862-5461; (F)615-862-6175



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**From:** Wall, Brad (Finance - Procurement)  
**Sent:** Monday, December 18, 2017 9:02 AM  
**To:** Watson, Jerval (Finance - Contract Compliance)  
**Subject:** RFQ # 1025681 (Sewer TV Vans)

Jerval,

RFQ # 1025681 (Sewer TV Vans) closed on December 15<sup>th</sup> at 2:30 P.M. with a single bidder. The sole offeror was Carolina Tractor & Equipment Company dba Southern Vac and they did not propose any SBE/SDV participation on this project. Please use this email to update your records accordingly.

Thanks,

Brad Wall  
Procurement Officer III  
Department of Finance  
**Procurement Division**  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
(615) 862-4273 (Office)

**From:** [Yancey, Charles \(Fleet Management\)](#)  
**To:** [Wall, Brad \(Finance - Procurement\)](#)  
**Subject:** RE: RFQ # 1025681 (Sewer TV Vans)  
**Date:** Wednesday, January 03, 2018 8:20:58 AM

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Brad,

We are good with the offer and ready to move forward with the award.

Thank you,  
Chuck

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**From:** Wall, Brad (Finance - Procurement)  
**Sent:** Monday, December 18, 2017 3:52 PM  
**To:** Yancey, Charles (Fleet Management)  
**Subject:** RFQ # 1025681 (Sewer TV Vans)

Charles,

RFQ # 1025681 (Sewer TV Vans) closed with a single bidder. The single offer came in at \$6,247,399.09 for five (5) years. Attached you will find the minimum specifications for this project. Is the single offer fair and reasonable? Do I have the departments approval to move forward and release the Intent to Award?

Thanks,

Brad Wall  
Procurement Officer III  
Department of Finance  
**Procurement Division**  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
(615) 862-4273 (Office)

**From:** [Lane, Michelle \(Finance - Procurement\)](#)  
**To:** [Pittman, Genario \(Finance - Procurement\)](#)  
**Cc:** [Wall, Brad \(Finance - Procurement\)](#); [Cantlon, Judy \(Finance - Contract Compliance\)](#)  
**Subject:** RE: Sole Bidder Approval for RFQ # 1025681 (Sewer TV Vans)  
**Date:** Wednesday, January 24, 2018 9:22:49 AM

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Pursuant to the provisions of Procurement Regulation 4.12.011.03, the award to a single offeror is approved. Judy please prepare and send the signed award letter to Brad.

Michelle A. Hernandez Lane  
Chief Procurement Officer/Purchasing Agent  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37201  
Office- 615.862.5471

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**From:** Pittman, Genario (Finance - Procurement)  
**Sent:** Wednesday, January 24, 2018 9:12 AM  
**To:** Lane, Michelle (Finance - Procurement)  
**Cc:** Wall, Brad (Finance - Procurement)  
**Subject:** FW: Sole Bidder Approval for RFQ # 1025681 (Sewer TV Vans)

Michelle,

Please see the email correspondence below regarding the single offeror approval request from Brad for RFQ # 1025681 (Sewer TV Vans) and provide a response when time permits.

Genario Pittman  
Senior Procurement Officer  
Department of Finance  
Procurement Division  
Metropolitan Nashville Davidson County  
730 2<sup>nd</sup> Avenue South, Ste. 101  
Nashville, TN 37210  
Office- 615.880.2641  
[genario.pittman@nashville.gov](mailto:genario.pittman@nashville.gov)

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**From:** Wall, Brad (Finance - Procurement)

**Sent:** Tuesday, January 23, 2018 8:16 AM

**To:** Pittman, Genario (Finance - Procurement) <Genario.Pittman@nashville.gov>

**Subject:** Sole Bidder Approval for RFQ # 1025681 (Sewer TV Vans)

Genario,

RFQ # 1025681 closed with a single bidder, **Carolina Tractor & Equipment Company dba Southern Vac**. The department considers the single offer as fair and reasonable and are in agreement to move forward in awarding **Carolina Tractor & Equipment Company dba Southern Vac**. This ITB was solicited to registered vendors under the commodity code 25100000 (Motor Vehicles.) An adequate pool of offerors had an opportunity to submit a response to the solicitation. Will you please forward this request to Michelle, and if she approves of the single offer, then I will save her response with the solicitation documents and move forward.

Brad Wall

Procurement Officer III

Department of Finance

**Procurement Division**

Metropolitan Nashville Davidson County

730 2<sup>nd</sup> Avenue South, Ste. 101

Nashville, TN 37210

(615) 862-4273 (Office)